



Pre-K 4 SA

Major Areas of Focus

June 13, 2013

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- Budget Preparation
- Development of Two Initial Model Centers
- Site Selection for Additional Pre-K 4 SA Education Centers
- Curriculum Development
- Transportation
- Student Enrollment Process
- Child Nutrition Services
- Employee Recruitment
- Independent Program Evaluation
- Public Awareness and Grassroots Campaign
- Website Development & Maintenance
- Pre-K 4 SA Education Center Opening Activities

Budget Preparation

- The FY 2013 and FY 2014 budgets adopted by the Board on 4/16/2013
- Both budgets were approved by the City Council on 6/6/2013



Development of Two Initial Pre-K 4 SA Education Centers

- The construction of the facilities are on target to be completed by August 1st deadline
 - Southside: Air conditioning north end of building to allow final finish installation to start. Exterior painting to begin. Front parking and landscape installed. No playground slabs yet. Coordinated door installations with ITSD/Security.
 - Northside: Painting, ceramic tile and ceiling grids started. Started playground slabs. Future addition planning and infrastructure alterations to accommodate it. ITSD cabling pulled with minor updates.
- Insurance: Offers for coverage are being analyzed and a recommendation from the Broker is expected for the 6/26/2013 Board meeting.



Site Selection for Additional Pre-K 4 SA Education Centers

- Process for site selection approved by the Operations Committee and Board on 4/16/2013
- Request for Proposal released on 5/21/2013 with responses due back on 6/11/2013

Curriculum Development

- Frog Street Press approved by full Board as curriculum vendor
- Frog Street presented curriculum components to the full Board on June 4th
- Contract currently being drafted and finalized



Transportation

- Star Shuttle, Inc selected as transportation vendor by the evaluation committee
- Selection approved by Pre-K 4 SA Board and Operational Services Committee on 5/07/2013
- Contract in the process of being finalized



Student Enrollment Process

- Citywide lottery took place on 6/10/2013 with several school district representatives in attendance
 - 350 students selected for the North Education Center
 - 278 students selected for the South Education Center
 - Remainder of students placed on waiting list
- City staff is working in collaboration with school districts to draft letters outlining the next steps in the enrollment process. Letters will be mailed out no later than 6/14/2013



Child Nutrition Services

- Two finalists currently being evaluated by RFCSP evaluation committee
- Initial interviews and taste testing held on 06/03/13. Second round of interviews on 6/14/13
- Target date for recommendation to the Board 6/18/13



Employee Recruitment

- Kathy Bruck hired as Pre-K 4 SA CEO
- Forty (40) Master Teachers have accepted the position; 36 of which have been processed and 4 are scheduled for processing for next week
- Staff currently interviewing for Professional Development Coaches
- Finalizing job postings for Transportation Assistants, Cafeteria Assistants, and Cafeteria Supervisors



Independent Program Evaluation

- Received five RFP responses from five vendors:
 - Zajonc Corp.
 - Intercultural Development Research Association
 - Edvance Research, Inc.
 - ICF International
 - UTSA
- RFP Evaluation committee meeting scheduled for 6/24/2013
- Target date for full Board to approve on 7/16/2013



Public Awareness and Grassroots Campaign

- Ongoing social media posts
- Second edition of Pre-K 4 SA newsletter published and distributed
- Third edition of newsletter currently under development



Pre-K 4 SA Education Center Opening Activities

- Tentative schedules set for:
 - Back to School Fairs
 - Grand Opening of Education Centers
 - Convocation of Education Centers for staff
 - Physicals for students prior to the start of school





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